Please note: All students K-5 are expected to wear face coverings.

Open House

• Wednesday, September 2, 2020 (see grade specific times)

• Kindergarten 8:00-4:00 by appointment

• 1st through 5th 3:00-4:00

• Students may bring supplies during this time or on their first day of school.

Daily Schedule

• Start time 7:45 a.m.

• End time 2:45 p.m. – Early release allows teachers to coordinate with at-home families and prepare in-person and online daily learning plans.


• Teachers will take students’ temperatures in the mornings upon arrival. Temperatures will NOT be recorded.

• Any student with a temperature above 100 degrees will be sent to the office for another temperature check. If the student’s temperature is above 100 degrees, the student will be sent home.

• Screening measures will be in place for visitors and volunteers. The screener measures may include taking temperatures and a checklist to determine if the visitor or volunteer are showing symptoms.

• Students may put book bags and coats in their designated cubbies or lockers.

• Handwashing will be done as much as possible. If the classroom has a sink, students may wash hands frequently throughout the day or use hand
sanitizer at a station in the classroom.

- There will be no sharing of school supplies (crayons, pencils, scissors, glue or whiteboards etc.).
- Small group meetings are allowed with as much social distancing as possible.
- Students will have designated areas on the learning rug to provide safe distancing.

### Technology

- Chromebooks or iPads will be individually assigned to each student. The students will use that same device to avoid the spread of germs. They will be disinfected each day while at school.
- Students should not touch the smartboard as an interactive tool. Students are not to touch smartboard pens unless cleaning protocol is added in between student contact.

### Temperature Checks

- No-contact temperature checks will be done in the morning (between 7:45-7:55).
- Bus riders will be checked by a staff member at the south entryway of the school.
- Students being dropped off by parents or guardians will be checked at the main entryway

### Restrooms

- Limit of five students in the restroom at a time. Restrooms will be cleaned regularly.
- They will remain stocked with hand soap and paper towels.

### Breakfast

- Students will wash their hands or sanitize before entering the cafeteria for breakfast.
- Kindergarten and 1st will eat breakfast in the cafeteria. 2nd through 5th breakfast will be a grab-and-go approach.
- Students will eat facing in one direction at their cohort-designated tables.
Lunch

- Students will wash their hands before lunch. If the classroom has sinks, they will use classroom sinks to wash hands. If there is not a sink in the classroom, students will use the sanitizer station or bathroom.
- Lunch times will be staggered so students can enter/exit the lunchroom safely. This will also limit the amount of time they have to wait in line.
- The kitchen manager will enter student codes.
- Trays will be prepped by a designated adult who will also put a milk on the tray.
- Seats will be marked by cohort to promote social distancing.
- Seats will be assigned after the first few days.

Class Transitions

- Hallway areas will be marked like a road to help with students walking through the halls.
- Arrows will indicate “flow of traffic”.
- Students will need to walk and line-up facing forward and maintain distance from their peers.
- Students are encouraged to bring water bottles from home and leave them on their desk.

Playground

- Students will have the opportunity to play structured games if they choose.
- Students will be reminded to take turns and maintain social distancing when and where possible.
- Equipment (balls, jump ropes, etc.) will be in grade-level bins designated for that grade level cohort. All equipment will be cleaned after recess.

Staff Expectations

- All staff members are required to wear face coverings. Face shields are appropriate depending on the lesson or activity. When students are not in a room, a break from face coverings is acceptable.
- Sanitize/wash hands as much as possible.
- Sanitize desks and classroom areas as much as possible (spray bottles with disinfectant, paper towels and gloves will be provided for each teacher by the district). Teachers and
staff are expected to wipe doorknobs, small group tables, etc. periodically throughout the day.

- Keep the classroom doors open as much as possible to minimize touching of surfaces (door handles).
- To provide a healthy flow of air, the windows will be kept open as much as possible.

**Picture Day**
- Picture times will be staggered throughout the day to maintain social distancing.

**Parent-Teacher Conferences**
- All conferences will be scheduled remotely. If parents cannot attend a remote conference, a phone conference will be acceptable.
- All IEPs and 504s will be remote.

**After School Activities & PBIS Events**
- All family nights will be canceled until further notice.
- Teachers may have parties for individual classrooms, but no blended-age events may occur until further notice.

**Assemblies and Music Programs**
- At this time, no class performances, Christmas program or Talent Show
- Citizens of the Month Assembly will be celebrated in individual classrooms. Parents will be notified if their child is receiving this award.
- Only virtual assemblies

**Field Trips**
- Field trips will not occur until determined safe and appropriate by the discretion of the school board.
School Visitors and Volunteers

• All visitors and volunteers will be screened and required to wear a face mask.
• Volunteers must have a background check before volunteering.

Busing & Parent Loop

• Buses will drop off students at the south parking lot and will enter the building through the south entrance. They will be welcomed and screened by a staff member at that area.
• Students will be dismissed by class and will walk single file to the bus.
• Students are required to sit with family groups in assigned seats as designated by the driver.
• Students are expected to wear a mask while on the bus.
• Parents can drop off students at the main entrance where they will be welcomed and screened by a staff member at that area.
• At the end of the day, students who are parent pick up will wait in the cafeteria and will be walked outside by a staff member.

Custodians

• Custodians have been trained on specific cleaning protocols.
• Custodians will clean the building frequently throughout the school day.

Signs for Safety

• There will be safety posters located throughout the buildings (pictures of handwashing, pictures of students covering coughs or sneezes, wearing face coverings appropriately, arrow signs and signs encouraging social distancing).